

H Hunter

Gifted and Talented/AIG Basics

MAGNET ELEMENTARY

Cash Counting Form for _____ (event name)

Person Starting Cash Box: _____

Initial Count Completed by 2 People: (signature and date below)

Total Starting Cash Amount: _____

1. _____
2. _____

Use the below for when the cash box switches responsible parties during an event, if applicable, and for the final count

Mid-point or Final (circle one) Count Completed by 2 People:

Total Ending Cash Amount: _____

Ending Cash Amount	
Starting Cash Amount	
Cash Difference	
Check Total	
Cash Difference + Check Total*	

*to be delivered to PTA Board member, to be secured for deposit.

(signature and date below)

1. _____
2. _____